## NAVIS RESERVATION MANAGER GUIDE

**Knowledge Base** 

**NAVIS University** 

HUB

**Contact Support** 

NAV-U

**Contact Education** 

## **GETTING STARTED**

Logging-in

Getting Started eLearning

> Agent Training Packet

New Agent Hands-on Training Guide

RSM Success Strategies

Res. Sales Suite Reports Guide

> HUB Quick Reference Guide

> Action Center Definitions

Lead Grid Icons/Buttons

> Team Chat

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## **ADDITIONAL RESOURCES**

Creating New Users

User Access Guide

Res. Sales Suite Best Practice
Guide

NAVIS Res. Manager Certification

Monitoring Follow Up and In-Process Leads

Filtering Leads

Listen to Calls

Monitoring Calls

Assigning Leads

Scoring and Coaching 101

Setting-up a Coaching Session

Updating Coaching Sessions

Viewing Prior Coaching Sessions

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**Best Practices** 

**Best Practices** 

NAV-U

**Best Practices**