

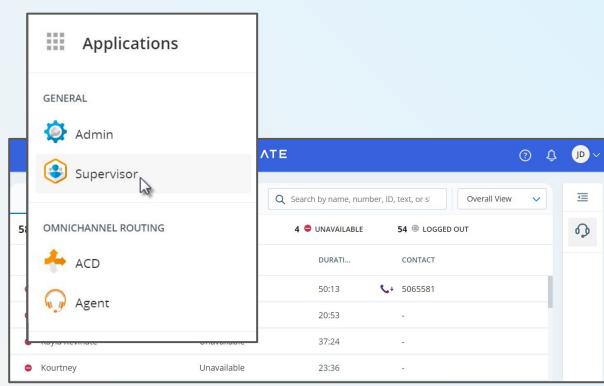
# **Supervisor portal**



# Supervisor portal

## **Launching Supervisor**

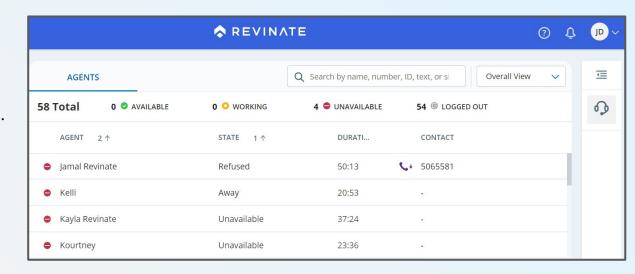
- Click the grid icon in the top left corner of the screen
- Select Supervisor to launch the dashboard





## **Supervisor Dashboard**

- Manage and boost the overall performance of your teams.
- Helps you gain insights into agent states and contact queues.
- View your agents' performance and assist them in real time.

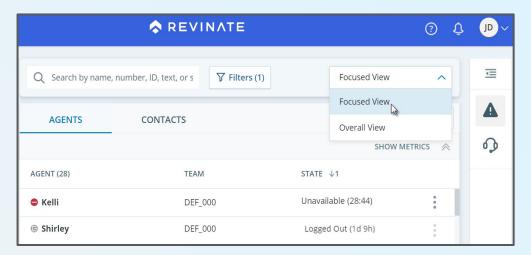


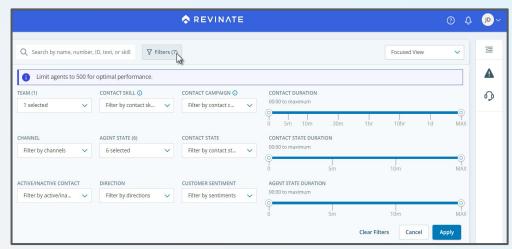
**NOTE:** When logged in to the Supervisor portal, you will NOT be able to answer calls. To answer calls you must be logged into agent portal.



## Dashboard | Focused view

- Focused view
  - Ideal for a Supervisor who is actively working with the team and monitoring call behaviors - perhaps even helping handle calls during peak hours.
  - Provides detailed and real-time information about a specific group of agents and callers.
  - This view has advanced filtering options.

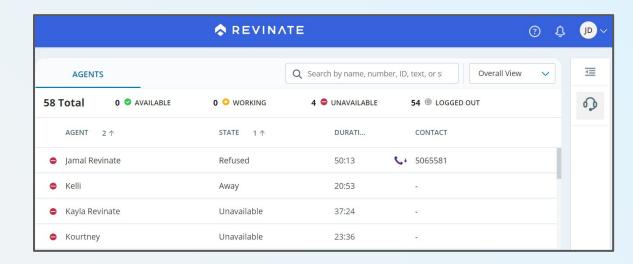






### Dashboard | Overall view

- Overall view
  - Ideal view for managers who may need a high level view of the entire team.
  - In this view you are able to see agent status as well as details of their current state i.e. duration

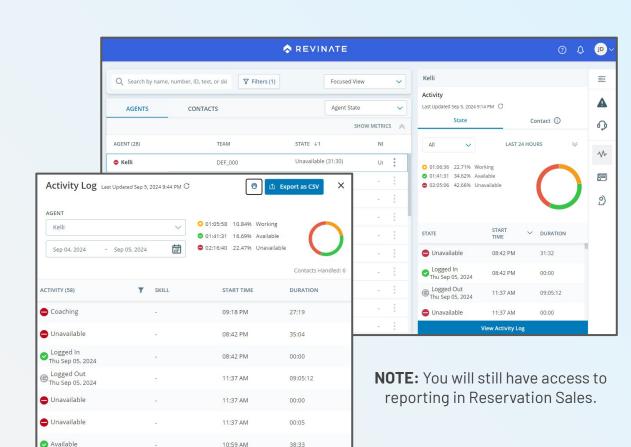




### Indent panel icon



- Slide open the right panel by selecting the icon.
- Select an agent and you will have visibility to agent state (phone status) activity or contact (caller) activity.
- The activity log offers printable or exportable data for quick access while coaching.

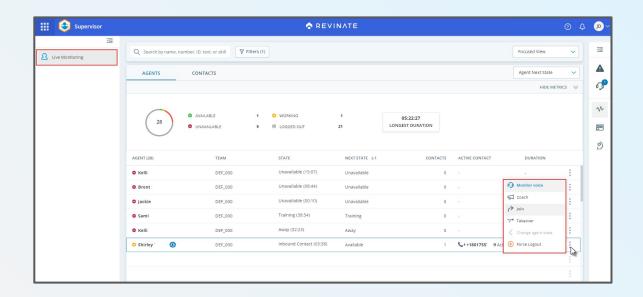




## Live call monitoring

## **Live Call Monitoring**

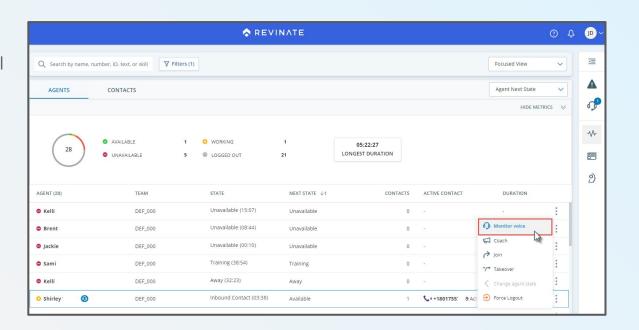
- This feature enhancement allows a Supervisor to interact with an agent during a live call.
- Supervisors can monitor, coach, join and take over the guest calls.





### **Monitor**

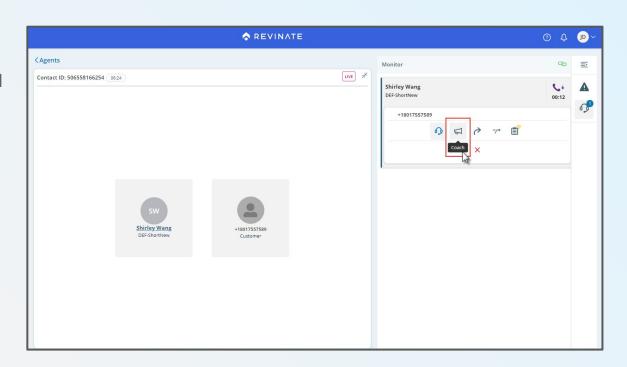
 Allows you to enter the live call WITHOUT the agent or guest knowing you are on the call.





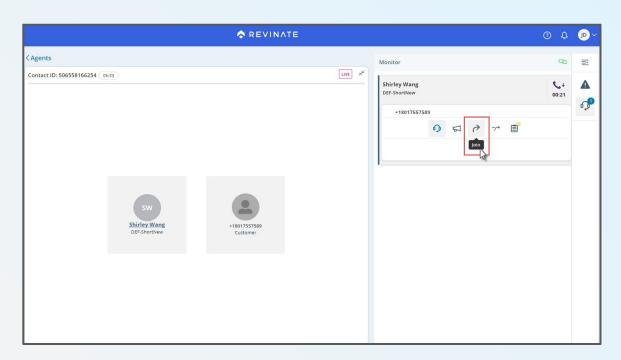
### Coach

- Allows you to enter the live call and you will be able to talk to the agent.
- ONLY the agent will be able to hear you during this interaction.



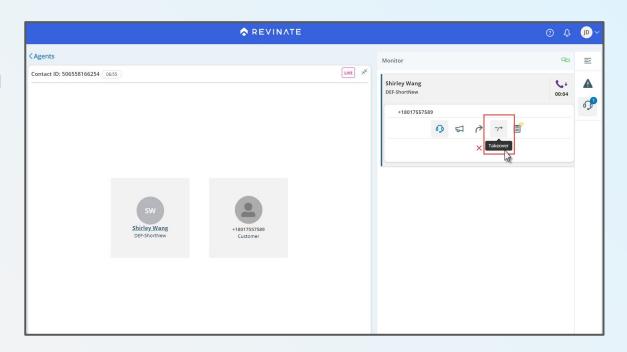
### **Join**

 Allows you to enter the live call and BOTH the agent and the guest will be able to hear you.



### **Take Over**

 This will disconnect the agent from the call and the guest will be speaking with you.





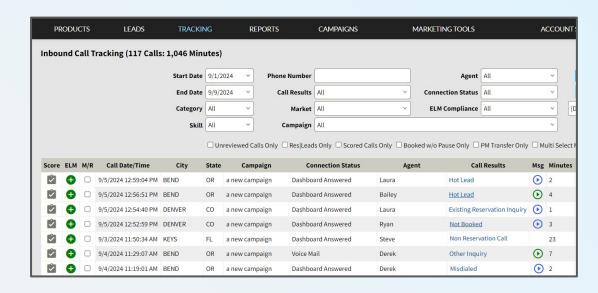


# Listening to calls

## **Accessing call recordings**

In Reservation Sales you will access the inbound call tracking report

- Select the play button for the call you want to listen to
- A new window for will open with the CXone Player





## **CXone Player**

This enhanced audio player provides a more immersive playback experience.

- Interaction information is centralized for a cohesive overview at a glance.
- Timeline allows you to navigate and track the recording.
- Player icons are designed for ease of use and improved visibility.

